

**Camp Keir
Program Director
2023 Camp Season**

Our Aim:

The summer camp program at Camp Keir seeks to promote growth in Christian character and foster a great awareness of God, the Creator. It also aims to help campers know the Lord Jesus Christ as a living presence in their lives and encourage them towards a personal commitment to Him as Lord and Savior in an atmosphere of fun and recreation.

Please Print or Type

Name: _____

Home Address: _____

Postal Code: _____ Telephone _____

Other Address: _____

Postal Code: _____ Telephone:() _____

Email Address: _____

Gender: _____ Date of Birth: _____

Home Church (if applicable): _____

Program Director (age 19 as of July 1, 2023)
10 week position
\$575 per week and Room and Board

Camp Keir dates for 2023
You must be available for these dates to apply:
Camp Keir Cleanup Day – June 3 (Tentative)
Training Week June 21 – June 30
Camping Dates: July 2 – Aug 18

*Please submit answers to the following on separate paper
if they are not covered in your resume.*

- A. Job-related experience and Qualifications
 - 1. List any previous or volunteer experience that is related to this position.
 - 2. List any qualifications (i.e. lifeguard, first-aid, CPR, food handling, etc.)

- B. Previous Camping Experience
 - 1. Outline your previous camp experiences as a camper and/or as Camp Staff.
 - 2. What do you feel you have learned through your camp experiences?

- C. Group Participation and Personal Interests
 - 1. In what activities have you participated in, both inside and outside the Church?
 - 2. What are your hobbies and interests?
 - 3. Why do you want to work at Camp Keir this year?

- D. Camping and Faith Development
 - 1. What value do you see in camping for children and teens?
 - 2. In what ways have the teachings of Christ affected you and the way you live?
References - please list 3 personal references that the Committee may contact.
(No relatives, please). Suggestions: Minister, Elder, Teacher, Supervisor, Employer.

You will be required to undergo a Criminal Records Background Check before your employment for the summer is confirmed. This must be received **no later than JUNE 1st, 2023.**

Please send a completed copy of this form along with your resume to:

Chloe Hamilton

67 Mercedes Drive. Apt #304

Cornwall, PE. COA 1H3

Or e-mail at: chloeshamilton@gmail.com

DUE DATE for applications is March 4, 2023

Interviews will be held on March 11, 2023. You will be contacted with information about your interview at a later date.

Please ensure you have a valid work permit to work in Canada

Program Director

We are seeking a creative, organized individual with strong relational skills to develop and implement the program for the upcoming camping season. The Program Director will support the Camp Director, helping to foster an environment of Christian discipleship in all aspects of Camp Keir's purpose and daily life. The Program Director will live at the camp.

The **Program Director** is responsible for:

- Preparing a complete outline of the camp program for the coming season, including camp themes, special days, evening activities, special meals, sample and rainy-day schedules, in consultation with the Director.
 - Delegating staff to lead programs, coordinator program schedules with the program leaders each week, ordering program supplies, and reviewing how the prior week schedule worked.
 - Training and guidance of the staff in program and camping activities, in consultation with the Director.
 - Organizing and monitoring the program resources, ensuring that equipment is stored safely throughout and at the end of the season.
1. **The Program Director** will work to develop Camp Keir's program by researching and using a variety of games – both classic and new.
 2. **The Program Director** will prepare a mid-season report and final written report of the program and an assessment of staff for the Camp Convenor.
 3. **The Program Director**, with the Director, will prepare and lead sessions for staff training.
 4. **The Program Director** will meet with the Director to help organize the weekly schedule.
 5. **The Program Director** will not use tobacco, alcohol, or drugs on camp premise.
 6. The **Program Director** will maintain a high level of integrity and character while employed by the Camp.
 7. The **Program Director** will debrief the program for each camp with staff.
 8. The **Program Director** will co-ordinate with the LIT Instructor, Lifeguard, and Sports Coordinator as needed.
 9. **The Program Director**, in consultation with the Director, will facilitate the daily staff meetings to review and prepare for daily activities and to encourage spiritual discipleship.
 10. With the Director, the **Program Director** will ensure daily and weekly duties are completed. Also, he/she will ensure end of season clean-up is completed.
 11. **The Program Director** will undergo and **provide a Criminal Records Background Check** before employment at the Camp begins, **no later than June 1, 2023**.

